

8.1 UNIFOR LOCAL 103- REQUEST FOR DONATION TO LIPI





## Municipal Donation Request Application Form

### Applicant Information

Name of Applicant Organization: Unit for Local 105

Contact Person: Jeremy Rodgers

Title/Position: President

Type of Organization:

Incorporated Not for Profit

Unincorporated Community Group

Another Municipality

None of the above

Address: 107 Skeriff Ave, Suite 102B North Bay NB B7K8

City:

Province:

Postal Code:

Phone Number: 705-358-1491

Email Address: jeremyrodgers@live.ca

Website (if applicable):

### Project/Event Information:

Name of Project/Event: Toy Drive (LIP1)

Description of Project/Event (include purpose, objectives, target audience, expected outcomes, etc.): Sale Anniversary

Date(s) of Project/Event: Dec 4/2024

Location of Project/Event: North Bay and Surrounding area

Expected Number of Calvin Resident Participants/Beneficiaries: Unknown, Confidential

How will the project/event benefit the community of Calvin and/or its residents? Gifts under Christmas tree

Is there a cost to participate in this project/event? Yes  No  - but Donations welcomed.

If yes, please provide details:

Donation Request Details:

Type of Donation Requested (cash, in-kind, or both): *Cheque to LIP1*

Amount/Value of Donation Requested: *Anything helps*

Specific Items/Services Requested (if requesting in-kind donations):

Intended Use of Donation (how will the donation be used to support the project/event?): *helping families in need*

Have you ever received funding from the Municipality in the past for this project, initiative, event, etc. offered in the past? Yes  No

If yes, when and in what form and if cash, what was the value of that donation?

Why is the Municipality's support necessary to the success of your project, initiative, event etc.? *asking all Employees to donate.*

How specifically will the Municipality's donation be acknowledged? *Media - papers*

*- Social media*

Supporting Documents:

If desired, you may attach any supporting documents that provide additional information about the project/event/initiative etc. that would help us to know more about your initiative.

Declaration:

By submitting this application, I/we hereby certify that the information provided is true and accurate to the best of my/our knowledge. I/we understand that submission of this application does not guarantee approval of the donation request and that all decisions regarding donations are subject to review and approval by Council as a whole. I understand that the Municipality's consideration of all applications is subject to the availability of its limited donation fund as assigned during its annual budget exercise.

Authorized Organization Representative's Signature:

*[Signature]*

Date: *Nov 18 2024*

Hand deliver or mail to: 1355 Peddlers Drive, Mattawa ON P0H 1V0

Or

Email to: [administration@calwintownship.ca](mailto:administration@calwintownship.ca)

Internal Office Only

## 8.2 FIRE CHIEF REPORT

**Fire Chief Report to Council****Date Prepared: November 20, 2024****Reporting period: October 2024****Submitted by Chief Labreche****1. Incidents Attended This Reporting Period (April 2024 in this case)**

One incident on Halloween, as the crews were cleaning up after our event, we were paged out to a medical assist, this was usual for the department to receive such call out as we do medical assist only if EMS are expecting delays from a distance, transfer or on another call but they arrived shortly after we were on scene, we did assist with the transport from the location of the patient to the stretcher.

**2. Dept. Training Activities**

As the Recreation Department required water to cover the bladder in the ice rink the fire department took this opportunity to do various training exercises, portable pumps evolutions, orientation with pump ops, hose handling and driver training.

**3. Social/Recreational/Fundraising Activities**

a. As Halloween was on a Thursday, we had a full complement at the fire station to greet guests, talk to children and parents alike, it was the opportune time to answer questions or concerns from our community.

b. the next planned event is on December 14, 2024, Breakfast with Santa, from 8 am to 11 am.

### 8.3 ZONING BY-LAW AMENDMENT



**THE CORPORATION OF THE MUNICIPALITY OF CALVIN  
BY-LAW 2024-67  
BEING A BY-LAW TO AMEND ZONING BY-LAW 2022-019**

**WHEREAS** pursuant to the provisions of the Planning Act, R.S.O. 1990, Section 34, the Council of a Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon,

**AND WHEREAS** Section 34 (5) of the Planning Act, R.S.C. 1990 further states that a by-law passed under paragraph 1 or 2 of subsection (1) or a predecessor of that paragraph may prohibit the use of land or the erection or use of buildings or structures unless such municipal services as may be set out in the by-law are available to service the land, buildings or structures, as the case may be R.S.O. 1990, c.P.13, s.34(5);

**AND WHEREAS** Council requested a further review of changes regarding road use agreements for seasonal roads;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Calvin enacts the following amendment to By-Law No. 2022-19 as follows;

1. That the wording in Section 4.11.2.1 be removed with the remaining numbering being adjusted accordingly.
2. The example provided on page 93 to be removed.
3. That By-Law No. 2024-67 shall come into effect subject to the requirements of the Planning Act.

Read a first time on November 26<sup>th</sup>, 2024  
Public Hearing held November 26<sup>th</sup>, 2024

Read a second and third and finally passed this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CAO, CLERK



7. For a **communications facility**;
8. For a **public utility**;
9. For a **wayside pit or quarry**;
10. For a **water access lot**;
11. For any passive outdoor recreational **use** or activity such as skiing, snowmobiling, hiking, mountain biking or similar activities, and
12. Provided all other applicable **zone regulations** are met.

4.11.2

Road Maintenance Agreements

1. In addition to **Section 4.11.1**, development including the issuance of a building permit shall only be permitted where frontage is on a road that is defined in By-law No. 2016-020 and is maintained by the Municipality or is maintained under a road maintenance agreement approved by the Municipality.

2. In addition to **Section 4.11.1**, where a road maintenance agreement exists between the municipality and one or more land owner and is registered on title, frontage on a private road, a private unassumed road, an unassumed road or unopened road allowance shall be deemed to conform to the provisions of this section, provided that such frontage is in conformity with the standards set out in the corresponding zone or any exception thereto;

4.11.3

Exception for Access

Despite **Section 4.11.1**, where an access easement registered on title between or amongst one or more landowners provides for a right-of-way to an existing lot of record, or the lot has water access only, the access requirements shall be deemed to conform to the provisions for access of this By-law.

*Example: a road classified as a "seasonal road" will only be maintained on a seasonal basis (i.e., summer season) and development on the road shall only be permitted where the road is maintained by the Municipality or under an authorized road maintenance agreement approved by the Municipality. The Municipality assumes no responsibility for providing maintenance or emergency services in the off-season period or winter months.*

4.10.5

Additional Provisions

1. Any new **building** or **structure** or any expansion of or addition to any **buildings** or **structures** permitted in the Flood Plain after the day of the passing of this By-law must incorporate appropriate engineered construction techniques which reduce or eliminate the risks of flood damage or damage from unstable slopes. The specific approval of the North Bay-Mattawa Conservation Authority must be obtained prior to the issuance of a building permit; and
2. Modification of the flood plain through the placing or dumping of fill, excavation, changing the channel of any water body or diverting a water course within the prescribed limits of the fill lines is prohibited unless otherwise permitted by the North Bay-Mattawa Conservation Authority.

*NOTE: See Minimum Distance Separation (Special Setbacks), Section 4.21.5 for setback requirements from water bodies and the provisions of Section 5.11 - Environmental Protection Constraint (EP) Area.*

4.11

Frontage on a Public Street or Private Road

No **person** shall erect any **building** or **structure** or **use** any land in any **zone** unless the **lot** upon which such **building** or **structure** is to be **erected** or the land to be **used** has access to and meets the minimum **lot frontage** on a **street**.

4.11.1

Exceptions

Despite the above, access to a **lot** shall be permitted:

1. For a **permitted use** located on an **existing private road, existing easement** and for a **permitted use** located in a registered condominium located on an internal **private road**;
2. For any **permitted use** on an island provided a public access point is available on the main land;
3. Infill on a **private road existing** on the day of the passing of this by-law;
4. A **camp**;
5. For a farm field;
6. For a resource related **use** located on Crown Land;

9.1 NORTH BAY MATTAWA CONSERVATION AUTHORITY REPORT- DRAFT BUDGET 2025

9.1



November 15, 2024

To: Member Municipalities of the North Bay-Mattawa Conservation Authority  
Re: 2025 Draft Budget – Notice of Meeting to Approve the  
North Bay-Mattawa Conservation Authority 2025 Draft Budget

In shadowing previous years and adhering to the requirements of the Conservation Authorities Act (O. Reg. 402/22) prescriptive budgetary process, the North Bay-Mattawa Conservation Authority (NBMCA) is required to provide a 30 day notice prior to approval of the Final Budget.

This process provides for an open, transparent and consistent approach to budgeting across Conservation Authorities province wide.

The North Bay-Mattawa Conservation Authority (NBMCA) Board will review and consider approval of the 2025 Budget at the December 2024 Board Meeting (week of Dec 16, to be confirmed) beginning at 4:00 p.m., held at the Administrative Office located at 15 Janey Avenue, North Bay. Once approved, the final budget will be provided to the Minister of Natural Resources (MNR), all Member Municipalities and will be posted on the NBMCA website: <https://nbmca.ca/governance/budget-and-audited-financial-statements/>

The draft budget for 2025, including each Member Municipality's apportionment for 2025 is attached. Overall, the general levy has increased by 5.85% when compared to 2024; however, each municipality's increase varies, as it is calculated using the applicable Modified Current Value Assessment provided by MNR. As well, some municipalities have sole-benefitting levies for programs that are only provided to them.

NBMCA staff are available for meetings on the budget within the 30 day consultation period, to support discussions with member municipalities as needed.

Yours truly,



Robin Allen  
Interim Chief Administrative Officer, Secretary Treasurer  
Email: [Robin.Allen@nbmca.ca](mailto:Robin.Allen@nbmca.ca)  
Cell: 705-774-8448

Attachments: Draft Budget 2025

# 2025 Draft Budget

November 15, 2024

Prepared by  
Robin Allen, Interim CAO, Secretary Treasurer  
Aaron Lougheed, Manager, Finance

## Contents

1. Introduction .....	3
2. Status of Reserves and Deferred Revenue .....	3
3. Status of the Mortgage Loan .....	4
4. Revenue Sources .....	4
4.1 General Information .....	4
4.2 All Revenue Sources .....	5
4.3 Municipal Levy Amounts .....	5
5. Expenditures .....	7
5.1 Overview of Expenditures .....	7
5.2 Estimated Use of Reserves and Deferred Revenue .....	8
5.3 Tangible Capital Assets Purchases .....	8
6. 2025 Budget Summary .....	9

## 1. Introduction

The North Bay-Mattawa Conservation Authority (NBMCA) provides leadership through coordination of watershed planning, implementation of resource management programs and promotion of conservation awareness in collaboration with others.

NBMCA is one of 36 Conservation Authorities in Ontario and was established under the Conservation Authorities Act in 1972 by member municipalities. NBMCA is a member of Conservation Ontario. NBMCA is governed by a 12-member Board of Directors, appointed by the 10 member municipalities.

The 2025 Budget is \$4,235,860.

## 2. Status of Reserves and Deferred Revenue

Below is a brief look at the NBMCA reserve accounts and deferred revenue as of November 1, 2024, and an estimate to end of year 2024. These figures are unaudited.

**Table 1: Reserve Accounts**

<b>Reserve Account</b>	<b>As of Nov. 1, 2024 (UNAUDITED)</b>
NBMCA Lands Acquisition - Capital	\$21,984
NBMCA Onsite Sewage System (OSS) Program (under the Ontario Building Code Part 8) - Operating	\$279,788
Laurentian Snowboarding Club and Ski Hill - Operating	\$50,789
Laurentian Snowboarding Club and Ski Hill - Capital	\$127,852

**Table 2: Deferred Revenue Status and Estimates**

<b>Program</b>	<b>As of Nov 1, 2024 (UNAUDITED)</b>	<b>Estimated at Dec. 31, 2024</b>
Water and Erosion Control Infrastructure (WECl) - Capital/Special Projects	\$100,000	\$100,000

The deferred revenue is for committed projects spanning multiple years; for programs funded on a different fiscal year (usually provincial or federal initiatives); and planned activities that were not completed in the year budgeted for various reasons.

### 3. Status of the Mortgage Loan

The NBMCA has two offices: the head administrative office in North Bay, which is owned by NBMCA, and office space rented from a separate property owner in Parry Sound. The TD Bank mortgage loan on the North Bay administrative office building was renegotiated in June 2022 at an interest rate of 4.65%, and expires June 22, 2027.

The mortgage principal outstanding as of November 1, 2024 was \$520,400 and is estimated to decrease to \$490,650 by the end of 2025. The blended payments comprise of principal and interest amounts and will be expensed monthly to the Corporate Services operating budget as follows.

- **Principal payments in 2025:** estimated mortgage principal payment: \$18,500.
- **Interest payments in 2025:** estimated mortgage interest payment: \$24,750.

### 4. Revenue Sources

#### 4.1 General Information

Generally, NBMCA funding comes from several sources:

- **Transfer Payments** (if applications submitted are approved) from the Ministry of Natural Resources (MNR) and Ministry of Environment, Conservation and Parks (MECP)
  - MNRF: Provincial Section 39 Transfer Payment
  - MNRF: Water and Erosion Control Infrastructure (WECI)
  - MNRF: Flood Hazard Identification and Mapping Program (FHIMP)
  - MECP: Drinking Water Source Protection.
- **Municipal Levy**
  - General Levy: apportioned to all municipalities using the Modified Current Value Assessment (MCVA) provided by MNRF
  - Sole-Benefitting Levy: applied to a single municipality for work undertaken by NBMCA upon which the municipality is solely benefitting.
- **Self Generated Revenue**
  - Fees for the Septic System Program, Regulation Permit, Plan Review
  - Natural Classroom user fees (main office in North Bay)
  - Property Rentals
  - Interest earned
  - Donations
- **Other Grants/Revenue** (programs/available funds vary from year to year)
  - Sponsorships
  - Administrative Overhead Charges
  - Canada Summer Jobs funding
  - Northern Ontario Heritage Fund Corporation (NOHFC) funding
  - Other



## 4.2 All Revenue Sources

The 2025 Budget is \$4,235,860. An overview of revenue sources for 2024 is provided below. The ski hill request for capital cost support is shown separately.

**Table 3: 2024 Budget Revenue Sources**

Source	Amount
Transfer Payments	\$472,919
Municipal Levy	\$1,581,736
Self Generated Revenue	\$1,221,088
Other Grants/Revenue	\$653,825
Deferred Revenue	\$100,000
Reserves	\$206,292
<b>TOTAL</b>	<b>\$4,235,860</b>

## 4.3 Municipal Levy Amounts

The 2025 Budget proposes a 5.84% increase in general levy compared to 2024.

Helpful definitions are provided below.

- **Modified Current Value Assessment (MCVA):** data provided by MNRF annually and used to calculate (apportion) the general levy for each member municipality.
- **General Levy:** apportioned to all municipalities using the MCVA provided by MNRF.
- **Sole-benefitting Levy/Sole-benefit Levy:** applied to a municipality for work undertaken by NBMCA that solely benefits that municipality.

The total municipal levy proposed for 2025 is \$1,581,736:

- A general levy of \$1,021,189 applied to all member municipalities.
- A sole-benefitting levy of \$530,547 to the City of North Bay for additional water resources management support, including the maintenance and operation of the Parks Creek Backflow Control Structure, Ice Management, WECl projects, Emerald Ash Borer Management, Encampment Cleanup on CA lands, increased parks support, and operation of the Laurentian Ski Hill.
- A sole-benefitting levy of \$30,000 to the Municipality of Callander for Floodplain Mapping projects.

The following tables outline the calculation of levy amounts for all participating municipalities for both operating and capital expenses.

**Table 4: 2025 Budget – Municipal Levy Overview**

Municipality	MCVA	TOTAL LEVY 2025	OPERATING			Capital	
			General Levy	Sole-benefit Levy	Total Operating Levy	Sole-benefit Levy	Total Capital Levy
Bonfield	3.45	\$ 35,199	\$ 35,199		\$ 35,199		\$ -
Calvin	1.23	\$ 12,585	\$ 12,585		\$ 12,585		\$ -
Chisholm	1.51	\$ 15,399	\$ 15,399		\$ 15,399		\$ -
East Ferris	6.39	\$ 65,249	\$ 65,249		\$ 65,249		\$ -
Mattawa	0.99	\$ 10,063	\$ 10,063		\$ 10,063		\$ -
Mattawan	0.06	\$ 634	\$ 634		\$ 634		\$ -
North Bay	79.07	\$ 1,338,015	\$ 807,468	\$ 367,000	\$ 1,174,468	\$ 163,547	\$ 163,547
Papineau-Cameron	0.80	\$ 8,190	\$ 8,190		\$ 8,190		\$ -
Callander	6.46	\$ 95,985	\$ 65,985	\$ 30,000	\$ 95,985		\$ -
Powassan	0.04	\$ 417	\$ 417		\$ 417		\$ -
	<b>Total</b>	<b>\$ 1,581,735</b>	<b>\$1,021,188</b>	<b>\$ 397,000</b>	<b>\$ 1,418,188</b>	<b>\$ 163,547</b>	<b>\$ 163,547</b>

**Table 5: 2024-2025 Budget Comparison – Municipal Levy Overview**

Municipality	Area % in CA	MCVA 2025	General Levy 2025	MCVA 2024	General Levy 2024	Diff '25-'24
Bonfield	100	3.45	<b>\$35,199</b>	3.43	\$32,988	\$2,211
Calvin	100	1.23	<b>\$12,585</b>	1.23	\$11,871	\$714
Chisholm	94	1.51	<b>\$15,399</b>	1.50	\$14,383	\$1,016
East Ferris	83	6.39	<b>\$65,249</b>	6.29	\$60,528	\$4,720
Mattawa	71	0.99	<b>\$10,063</b>	0.98	\$9,385	\$678
Mattawan	19	0.06	<b>\$634</b>	0.06	\$597	\$37
North Bay	100	79.07	<b>\$807,468</b>	79.23	\$761,790	\$45,678
Papineau-Cameron	35	0.80	<b>\$8,190</b>	0.80	\$7,691	\$499
Callander	100	6.46	<b>\$65,985</b>	6.44	\$61,917	\$4,069
Powassan	1	0.04	<b>\$417</b>	0.04	\$395	\$23
		<b>Total</b>	<b>\$1,021,188</b>		\$961,544	<b>\$59,644</b>
		2025 General Levy	\$1,021,188	<b>5.84%</b>		
		2024 General Levy	\$961,544			

## 5. Expenditures

### 5.1 Overview of Expenditures

An overview of the 2024 Budget expenditures is provided below.

- Annual programming/operations and administration:
  - Corporate Services/ “General Functions” including:
    - Administration of staff and operations
    - Governance (Board of Directors, related committees) support
    - Finance
    - Human Resources
    - Communications
    - Geographic Information Systems (GIS)
    - Information Technology (IT)
  - Water Resources Management including:
    - On-site Sewage Systems Program
    - Flood Forecasting and Warning
    - Flood and Erosion Control
    - Ice Management
    - Low Water Response
    - Watershed Monitoring
    - Drinking Water Source Protection
  - Conservation Areas and Lands including public parks maintenance, natural resources conservation and stewardship partnerships
  - Planning and Regulations including plan input and review, Section 28 regulations and permitting
- Capital improvements:
  - North Bay main office – HVAC control unit, boiler, hot water tank, exterior lighting, windows (phase 1), vinyl siding (phase 1)
  - Kinsmen Bridge repair in North Bay
  - Culvert repair/replacement at Kinsmen/Kate Pace Way
  - Signage for conservation areas
- Special projects and studies:
  - Asset Management Plan (multi-year)
  - Floodplain mapping (multi-year)
  - Parks Creek Backflood Control Structure Capacity Upgrade Study (multi-year)
  - Chippewa Creek Erosion Control Project (multi-year)
  - Mattawa Natural Hazard Risk Study Terms of Reference (multi-year)
  - Conservation Areas Inventory and Strategy Projects (multi-year)
  - Watershed Based Resource Management Strategy (multi-year)

Overall, the 2025 Budget reflects the annual objectives of the NBMCA and also considers long-term requirements to support the health and climate resiliency of watershed residents.

## 5.2 Estimated Use of Reserves and Deferred Revenue

Budget 2025 estimates modest use of reserve, surplus, and deferred revenue amounts. The table below provides an overview of the usage estimated for 2025.

Note that deferred revenue is for committed projects spanning multiple years; for programs funded on a different fiscal year (usually provincial or federal initiatives); and planned activities that were not completed in the year budgeted for various reasons.

**Table 5: Estimated Use Deferred Revenue in 2025**

Reserve, Surplus, and Deferred Revenue	As of Nov 1, 2024 (UNAUDITED)	Estimated at Dec. 31, 2024	Proposed Budget 2025	Program Details
Lands Capital Acquisition - Reserve	\$21,984	\$21,984	\$ -	
On-site Sewage System (OSS) Program - Reserve	\$279,788	\$213,815	\$ -	Decrease due to Anticipated Operating Deficit in FY 2024
Surplus	\$621,306	\$819,154	\$202,931	Operating Surplus - includes balances previously allocated to Deferred Revenue
Water and Erosion Control Infrastructure (WECI) - Capital/Special Projects	\$ -	\$100,000	\$100,000	Deferred Revenue for WECI projects
		<b>Total</b>	<b>\$302,931</b>	

## 5.3 Tangible Capital Assets Purchases

In 2009 the NBMCA and other public sector organizations adopted Section 3150, Tangible Capital Assets of the Public Sector Accounting Handbook. This change resulted in the disclosure of information on major categories of tangible capital assets and amortization of these assets in the audited financial statements. The details on how this was undertaken is described in the Board approved NBMCA Tangible Capital Asset Policy (TCAP).

As a result of the TCAP, it is the practice of NBMCA to pay for and record acquisition of capital assets as follows:

- Use of a one-time cost recovery method. This is accomplished by budgeting for the acquisition of the asset in the year it is acquired. This cost recovery method is typically used when NBMCA is constructing a facility, such as a building, flood and erosion control works, or purchasing a large piece of equipment.
- Use of a cost recovery over time method. This is accomplished by budgeting for the acquisition of an asset over its defined lifetime in years. Annual budgets include expenditures in the form of “internal leases” that are equal to the depreciation rate or life span of the asset. Typically, this method is best suited for smaller capital items with shorter life spans that are replaced on a regular basis such as vehicles, computers, plotters and so on.

The 2024 budget includes both methods of capital acquisition. The cost recovery over time method is being used to replace computers, laptops and most tablets. The use of the one-time cost recovery method is part of the capital and special projects program budgets.

## 6. 2025 Budget Summary

Following changes in the Conservation Authorities Act, Budget 2025 follows the same procedures as Budget 2024 in the allocation of funding for Category 1, 2, and 3 program areas.

Program budgets are presented as follows:

- Category 1 (mandatory),
- Category 2 (delegated by municipalities) and
- Category 3 (non mandatory) programs and services.

The Table below provides a summary of the program areas.

**Table 6: NBMCA Programs and Services**

Program Area	Description
<b>Category 1 (Mandatory)</b>	
<b>A. Corporate Services</b> (“General Functions” per O. Reg. 402/22)  <b>Category 1 (Mandatory)</b>	These are operating expenses and capital costs that are not related to the provision of a specific program or service, but rather provide a corporate-wide supporting function. Includes: governance support, finance, human resources, geographical information systems (GIS), information technology (IT), communications, legal expenses, office equipment and supplies, administrative office buildings, vehicle fleet, asset management, etc. These were previously called Administration (operating), Interpretive Centre (operating), Outreach (operating), Central Services (capital) and Mortgage Principal Repayment programs in the 2023 NBMCA budget book.
<b>B. Planning and Regulations</b>  <b>Category 1 (Mandatory)</b>	These are operating expenses. The main goal is to protect life and property from natural hazards specified in O. Reg. 686/21. Includes: natural hazard input and review for member municipalities, planning boards, and unincorporated areas; Section 28 permitting process; and technical studies such as updating the regulated areas. These were previously called Section 28 (operating), Watershed Planning (operating), and S. 28 DIA Technical (special studies) programs in the 2023 NBMCA budget book.
<b>C. Water Resources Management</b>  <b>Category 1 (Mandatory)</b>	These are operating expenses and capital costs. The main goal is to protect life and property from natural hazards specified in O. Reg. 686/21. Includes: flood forecasting and warning, flood and erosion control, ice management, natural hazard infrastructure operational plan and asset management plan, low water response, watershed-based

Program Area	Description
	resource management strategy, and watershed monitoring (provincial partnership surface water and groundwater monitoring programs). These were previously called Flood Forecasting, Flood Control, Erosion Control, Ice Management, Water Quality (operating programs) and S. 28 DIA Technical, Integrated Watershed Management (IWM), and Water Erosion Control Infrastructure (WECI) (capital programs) in the 2023 NBMCA budget book.
<b>D. Conservation Areas and Lands</b>  <b>Category 1 (Mandatory)</b>	These are operating expenses and capital costs. The main goal is to protect, conserve and manage conservation areas and lands owned by NBMCA, including providing safe, passive recreation to the public. Includes: management of NBMCA owned lands including public parks and trails, Section 29 enforcement, maintenance of assets such as bridges, benches, pavilions, etc., tree planting on NBMCA lands, land inventory, conservation area strategy, policy for land acquisition and disposition, Planning Act comments as the land owner. These were previously called Lands and Properties (operating and capital programs) in the 2023 NBMCA budget book.
<b>E. Source Protection Authority (SPA)</b>  <b>Category 1 (Mandatory)</b>	These are operating expenses. The main goal is to protect existing and future municipal drinking water sources in the North Bay-Mattawa Source Protection Authority (NBMSPA) per the Clean Water Act, 2006. Includes: governance support to a Source Protection Committee and to the NBMSPA, technical studies, policy updates/development, proposal review and comments, plan input and review, and significant threat policy implementation. This was previously called Source Water Protection (operating program) in the 2023 NBMCA budget book.
<b>F. On-site Sewage System (OSS) Program</b>  <b>Category 1 (Mandatory)</b>	These are operating expenses. The main goal is to regulate existing and new septic systems to protect the environment per the Building Code Act, 1992, Part 8. Includes: permitting and compliance for on-site sewage systems (septic systems) in municipalities and unorganized townships, and mandatory maintenance inspections to over 500 properties identified under the Clean Water Act, 2006. This was previously called the same (OSS operating program) in the 2023 NBMCA budget book.
<b>Category 2 (Delegated by a Municipality)</b>	
<b>G. Watershed-Municipal Programs</b>  <b>Category 2 (Delegated by a Municipality)</b>	These are operating expenses. Includes: watershed-wide monitoring that supplement the mandatory watershed monitoring (under Water Resources Management program area), and septic system reinspection program under the Trout Lake Management Plan. This was previously Integrated Watershed Management (special studies/capital program) and Water Quality (operating program) in the 2023 NBMCA budget book.
<b>Category 3 (Non mandatory; advisable by NBMCA)</b>	
<b>H. Watershed- Support Programs</b>	These are operating expenses and capital costs. These are programs and services that NBMCA has determined are advisable to provide to further

Program Area	Description
<b>Category 3 (Non mandatory; advisable by NBMCA)</b>	the purposes of the Conservation Authorities Act. Includes: benthics monitoring, watershed report card, land acquisition and disposition, land lease and agreement management, stewardship and restoration, Miskwaadesi (Painted Turtle site), septic systems related plan input and review, Mattawa River Canoe Race. This was previously Integrated Watershed Management (special studies/capital program), Water Quality (operating), Outreach (operating), Lands and Property (operating and capital) in the 2023 NBMCA budget book.
<b>I. Ski Hill</b>  <b>Category 3 (Non mandatory; advisable by NBMCA)</b>	These are operating expenses and capital costs. Supports the Laurentian Ski Hill Snowboarding Club which is operated by a separate Board and staff. NBMCA owns most of the major capital assets as well as the land on which the ski hill operates.

Category: 1 (Mandatory) Program Area: A. Corporate Services

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
01	Transfer Payment	\$ 133,490
04	General Levy	\$ 268,938
06	Fees	\$ 3,500
07	Donations	\$ 500
09	Internal Rent	\$ 12,865
10	External Rent	\$ 36,005
14	Interest Earned	\$ 54,000
16	Admin Overhead	\$ 653,825
	<b>Total Revenue</b>	<b>\$ 1,163,123</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 626,763
38	Per Diem	\$ 10,000
39	Members Mileage	\$ 5,500
40	Members Expense	\$ 2,000
41	Staff Mileage and Expense	\$ 20,000
42	Staff Certification and Training	\$ 10,000
43	Telephone	\$ 35,000
45	Insurance	\$ 50,000
46	Natural Gas	\$ 20,400
48	Office Supplies	\$ 6,500
49	Postage	\$ 1,500
50	Equipment Purchase	\$ 1,000
51	Equipment Rental	\$ 8,000
54	Bank Charges	\$ 2,000
55	Interest Expense - Mortgage	\$ 30,000
57	Staff Appreciation and Clothing	\$ 20,000
58	Audit	\$ 26,945
59	Legal Services	\$ 75,000
60	Materials and Supply	\$ 15,000
61	Cons. Ontario Levy	\$ 26,815
62	Services	\$ 70,000
70	Rental Expense	\$ 36,000
71	Water	\$ 6,200
72	Hydro	\$ 25,000
73	Vehicle Gas	\$ 700
74	Accounting Services	\$ 1,800
78	Internal Chargeback	\$ 12,500
91	Mortgage Principal Repayment	\$ 18,500
	<b>Total Expense</b>	<b>\$ 1,163,123</b>



**Category: 1 (Mandatory)**  
**Program Area: A. Corporate Services Capital**

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
04	General Levy	\$ -
13	Other Revenue	\$ 206,292
	<b>Total Revenue</b>	<b>\$ 206,292</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 31,294
62	Services	\$ 161,700
67	Admin Overhead	\$ 13,298
	<b>Total Expenses</b>	<b>\$ 206,292</b>
	<b>Net</b>	<b>\$ 0</b>

**Category: 1 (Mandatory)**  
**Program Area: B. Planning and Regulations**

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
04	General Levy	\$ 106,419
06	Fees	\$ 70,000
	<b>Total Revenue</b>	<b>\$ 176,419</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 121,796
41	Staff mileage and expense	\$ 2,000
42	Staff Certification & Training	\$ 5,000
67	Admin Overhead	\$ 41,795
78	Internal Chargeback	\$ 5,828
	<b>Total Expenses</b>	<b>\$ 176,419</b>
	<b>Net</b>	<b>\$ 0</b>

**Category: 1 (Mandatory) Program Area: C. Water Resources Management**

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
1	MNR Transfer Payment	\$ 30,000
4	General Levy	\$ 425,132
5	Sole-Benefitting Levy	\$ 50,000
13	Other Revenue	\$ -
	<b>Total Revenue</b>	<b>\$ 505,132</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 224,991
41	Staff Mileage and Expenses	\$ 1,500
42	Staff Cert. And Training	\$ 3,500
44	Taxes	\$ 20,572
45	Insurance	\$ 37,075
47	Repairs and Maintenance	\$ 10,000
62	Services	\$ 10,000
66	Consulting	\$ 60,000
67	Admin Overhead	\$ 125,385
72	Hydro	\$ 1,020
73	Vehicle Gas	\$ 3,000
78	Internal Chargeback	\$ 8,089
	<b>Total Expenses</b>	<b>\$ 505,132</b>
	<b>Net</b>	<b>\$ 0</b>

**Category: 1 (Mandatory) Program Area: C. Water Resources Management Capital**

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
01	MNR Transfer Payment	\$ 100,000
05	Sole-Benefitting Levy	\$ 18,547
13	Other Revenue	\$ 100,000
	<b>Total Revenue</b>	<b>\$ 218,547</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 40,237
66	Consulting Services	\$ 159,762
67	Administrative Overhead	\$ 13,298
78	Internal Chargeback	\$ 5,250
	<b>Total Expenses</b>	<b>\$ 218,547</b>
	<b>Net</b>	<b>\$ 0</b>

**Category: 1 (Mandatory) Program Area: D. Conservation Areas and Lands**

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
04	General Levy	\$ 220,699
05	Special Levy	\$ 250,000
07	Donations	\$ -
10	External Property Rental	\$ 40,000
13	Other Revenue	\$ -
	<b>Total Revenue</b>	<b>\$ 510,699</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 263,667
44	Taxes	\$ 17,251
45	Insurance	\$ 15,897
47	Repairs and Maintenance	\$ 25,000
60	Materials and Supplies	\$ 9,000
62	Services	\$ 40,000
64	Vehicle Lease	\$ -
67	Admin Overhead	\$ 134,884
73	Vehicle Gas	\$ 5,000
	<b>Total Expenses</b>	<b>\$ 510,699</b>
	<b>Net</b>	<b>\$ -</b>

**Category: 1 (Mandatory) Program Area: D.**

**Conservation Areas and Lands Capital**

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
04	General Levy	\$ -
05	Special Levy	\$ 80,000
	<b>Total Revenue</b>	<b>\$ 80,000</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 26,021
62	Services	\$ 42,580
67	Admin Overhead	\$ 11,399
	<b>Total Expenses</b>	<b>\$ 80,000</b>
	<b>Net</b>	<b>\$ 0</b>

Category: 1 (Mandatory)

Program Area: E. Source Protection Authority

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
01	MOECP Transfer Payment	\$ 209,429
	<b>Total Revenue</b>	<b>\$ 209,429</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 160,501
38	Per Diem	\$ 1,500
39	Members Mileage	\$ 2,000
40	Members Expenses	\$ 1,000
41	Staff Mileage & Expense	\$ 2,500
45	Insurance	\$ 2,600
53	Advertising/Communications	\$ 500
62	Services	\$ 3,500
67	Admin Overhead	\$ 18,998
70	Rental Expense	\$ 12,865
73	Vehicle gas	\$ 500
78	Internal Chargeback	\$ 2,965
	<b>Total Expenses</b>	<b>\$ 209,429</b>
	<b>Net</b>	<b>\$ 0</b>

Category: 1 (Mandatory)

Program Area: F. On-site Sewage System Program

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
06	Fees	\$ 954,718
13	Other Revenue	\$ 12,000
	<b>Total Revenue</b>	<b>\$ 966,718</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 641,700
41	Staff Mileage & Expense	\$ 3,000
42	Staff Certification & Training	\$ 5,000
56	Credit Card Charges	\$ 16,500
67	Admin Overhead	\$ 265,968
73	Vehicle Gas	\$ 8,000
78	Internal Chargeback	\$ 26,550
	<b>Total Expenses</b>	<b>\$ 966,718</b>
	<b>Net</b>	<b>\$ -</b>

Category: 2 (Delegated by a Municipality)

Program Area: G. Watershed-Municipal Programs

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
4	General Levy	\$ -
5	Sole-benefitting Levy	\$ 12,000
	<b>Total Revenue</b>	<b>\$ 12,000</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 12,000
67	Admin Overhead	\$ -
	<b>Total Expenses</b>	<b>\$ 12,000</b>
	<b>Net</b>	<b>\$ -</b>

Category: 3 (non-mandatory; advisable by NBMCA)

Program Area: H. Watershed Support Programs

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
4	General Levy	\$ -
6	Fees	\$ 15,000
7	Donations	\$ 22,500
	<b>Total Revenue</b>	<b>\$ 37,500</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 8,143
52	Publications and Printing	\$ 500
53	Advertising	\$ 2,000
60	Mat. & Supplies	\$ 7,500
62	Services	\$ 15,057
67	Admin Overhead	\$ 3,800
73	Vehicle Gas	\$ 500
	<b>Total Expenses</b>	<b>\$ 37,500</b>
	<b>Net</b>	<b>\$ -</b>

Category: 3 (non-mandatory; advisable by NBMCA)  
 Program Area: I. Ski Hill Operating

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
05	Sole-benefitting Levy	\$ 85,000
	<b>Total Revenue</b>	<b>\$ 85,000</b>
<b>Expense:</b>		
67	Admin Overhead	\$ 25,000
47	Ski Hill Operations	\$ 60,000
	<b>Total Expenses</b>	<b>\$ 85,000</b>
	<b>Net</b>	<b>\$ -</b>

Category: 3 (non-mandatory; advisable by NBMCA)  
 Program Area: I. Ski Hill Capital

<u>Object Code</u>	<u>Revenue/Expense Category</u>	<u>2025 Budget</u>
<b>Revenue:</b>		
05	Sole-benefitting Levy	\$ 65,000
	<b>Total Revenue</b>	<b>\$ 65,000</b>
<b>Expense:</b>		
47	Ski Hill Operations	\$ 65,000
	<b>Total Expenses</b>	<b>\$ 65,000</b>
	<b>Net</b>	<b>\$ -</b>

	<i>Revenue/Expense Category</i>	<i>TOTAL BUDGET 2025</i>
<b>Revenue:</b>		
1	Transfer Payment (S. 39)	\$ 133,490
1	Transfer Payment (WECI)	\$ 100,000
1	Transfer Payment (DWSP)	\$ 209,429
1	Transfer Payment (FHIMP)	\$ 30,000
4	General Levy	\$ 1,021,189
5	Sole-benefitting Levy	\$ 560,547
6	Fees	\$ 1,043,218
7	Donations	\$ 23,000
9	Internal Rent Rev.	\$ 12,865
10	Rental Rev. External	\$ 76,005
13	Other Revenue	\$ 318,292
14	Interest Earned	\$ 54,000
16	Admin Overhead	\$ 653,825
	<b>Total Revenue</b>	<b>\$ 4,235,860</b>
<b>Expense:</b>		
30	Wages and Benefits	\$ 2,158,278
38	Per Diem	\$ 11,500
39	Members Mileage	\$ 7,500
40	Members Expense	\$ 3,000
41	Staff Mileage and Expense	\$ 29,000
42	Staff Certification and Training	\$ 23,500
43	Telephone	\$ 35,000
44	Property Taxes	\$ 37,823
45	Insurance	\$ 105,572
46	Natural Gas	\$ 20,400
47	Repair & Maintenance	\$ 35,000
48	Office Supplies	\$ 6,500
49	Postage	\$ 1,500
50	Equipment Purchase	\$ 1,000
51	Equipment Rental	\$ 8,000
52	Publications and Printing	\$ 500
53	Advertising	\$ 2,500
54	Bank Charges	\$ 2,000
55	Interest Expense - Mortgage	\$ 30,000
56	Credit Card Fees	\$ 16,500
57	Staff Appreciation and Clothing	\$ 20,000
58	Audit	\$ 26,945



59	Legal Services	\$ 75,000
60	Materials and Supply	\$ 31,500
61	Cons. Ontario Levy	\$ 26,815
62	Services	\$ 342,228
66	Consulting Services	\$ 219,762
67	Admin Overhead	\$ 653,270
70	Rental Expense	\$ 48,865
71	Water	\$ 6,200
72	Hydro	\$ 26,020
73	Vehicle Gas	\$ 17,700
74	Accounting Services	\$ 1,800
78	Internal Chargeback	\$ 61,182
90	Mortgage Principal Repayment	\$ 18,500
TBD	Ski Hill Operations	\$ 60,000
TBD	Ski Hill Capital	\$ 65,000
	<b>Total Expenses</b>	<b>\$ 4,235,860</b>
	<b>Net Surplus (-Deficit)</b>	<b>\$ -</b>

9.2-9.5 ABCs/Committees

East Nipissing Planning Board

Physical Recruitment

OPP Detachment Board

Canadian Ecology Centre

NO REPORTS SUBMITTED

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2024-068

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

---

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Municipality of Calvin ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Municipality of Calvin decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Regular Council meeting of November 26, 2024, excluding Closed Meeting Agendas and Closed Meeting Minutes.
2. All By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2024-\_\_\_\_\_ this 26th Day of November 2024.

X

X

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CAO